

Town of Harvard Energy Advisory Committee

BRIAN SMITH – CHAIR
 ERIC BROADBENT – VICE CHAIR
 JIM ELKIND
 DAVID FAY

ASSOCIATE MEMBERS:

 LIAISONS:

MATT COKE
 FORREST HODGKINS

 TIM CLARK, BOARD OF SELECTMEN
 BOB SULLEBARGER, SCHOOL COMMITTEE
 KEITH CHEVERALLS, CAPITAL PLANNING
 ALAN FRAZER, FINANCE COMMITTEE

Meeting Minutes 12/12/12

Attendees: B. Smith, J. Elkind, D. Fay, F. Hodgkins, M. Coke
 Steve Matson (Guest), Bob Sullebarger
 Location: Old Library 8 PM

	Meeting Discussion/Status
Minutes	The minutes of November 28 were approved unanimously.
New Business	<p>HEAC decided at the last meeting to proceed with Guardian Energy for energy audits pending the reference check. All references were favorable with excerpts below:</p> <ul style="list-style-type: none"> a. Steve M. contacted Alicia Hunt, Medford Energy Efficiency Coordinator – “Alicia gave them very high marks ... reports that pretty much everything has gone right with Guardian, and she likes Chip’s (Goudreau) flexibility and willingness to come in to do what needs doing.” b. Jim E. contacted Chris Oriel, Berlin Energy Committee – “Chris spoke highly of Guardian Energy. He said that Guardian has just completed energy audits for several buildings ...” c. Forrest H. contacted Greg Lefter, Maynard Facilities & Green Communities Chair – “..couldn’t have asked for a better company to do this work. they are one of the best groups we have dealt with. <p>The first audit by Guardian is the Bromfield House, scheduled for Dec 18.</p>
School Energy Project Updates	<ul style="list-style-type: none"> a. HES Solar Panels on Gym Roof – Ostrow submitted the final invoice. Jim to confirm if the Data Acquisition hookup is complete. Training for staff and web page connection to be coordinated. b. Capital Projects FY14 – HES Building Automation System expansion – Jim investigated the savings for the recommended project options and determined that the payback is excessively long and therefore HEAC has rescinded recommending this project to CPIC and the School Committee. c. Note that the MEI energy data for the Bromfield School was updated due to a missing gas account and that the energy data report will be updated accordingly.
Town Energy Project Updates	<ul style="list-style-type: none"> a. Green Community Grants Projects – The Green Community program contract was extended by DOER to May 2013. The revised final Green Community annual report was submitted on Dec 9. Brian received several questions on the Police Station boiler project that he will answer within a week. b. DOER Lighting Project – Steve and David have been working diligently to take advantage of free energy efficient lighting available to Towns on a first-come first-serve basis. They surveyed existing lighting and identified 300 bulbs to be replaced with LED and T8 28W. They are evaluating what to do with the working lighting removed.
Other Items	<ul style="list-style-type: none"> a. PPA Subgroup – Jim is leading this subgroup with Steve Matson, Malcolm Carley and Andrew Thomas. Jim, Steve and Malcolm met with one solar developer, Solterra, on 12/11. Jim made a motion to recommend to the Board of Selectmen that the Town issue an RFP to obtain proposals for Net Metering Credit Purchase Agreements from solar developers as a method to achieve significant electric cost savings. The RFP would test the Town’s interest and proceed in evaluating proposals in a structured process. There are RFP templates available from other towns and DOER. HEAC voted unanimously 3-0 to accept and approve this motion. b. There is no meeting scheduled for Dec 26.